

ᵂSÁNEĆ Leadership Council Job Opportunity

Job Description: Senior Manager, SRKW Monitoring Program

Date Posted: March 15, 2021

Due Date: April 9, 2021

Application Details: Please send resume and cover letter to Gord Elliott, Director of Operations (gord.elliott@wsanec.com) by due date



JOB DESCRIPTION

As an organization focused on self-determination, the ᵂSÁNEĆ Leadership Council (WLC) works to enhance recognition of, and respect for, ᵂSÁNEĆ Douglas Treaty rights and ᵂSÁNEĆ Aboriginal rights and title on behalf of Tsartlip First Nation, Tsawout First Nation, and Tseycum First Nation. The WLC is currently working to establish a monitoring program related to Southern Resident Killer Whales (SRKW) within ᵂSÁNEĆ Territory. The establishment and operation of this monitoring program will require the support of a Senior Manager.

The Senior Manager of the SRKW Monitoring Program will establish, manage, provide direction for and oversee the overall SRKW Monitoring Program. This will include the management of staff and contractors, monitoring objectives/methods, assets, and project budgets and workplans.

Management of Staff and Contractors: the Senior Manager will be required to hire, schedule, and pursue training opportunities for up to 3 ᵂSÁNEĆ monitors and other relevant contractors. The ᵂSÁNEĆ monitors will report directly to the Senior Manager. As the ᵂSÁNEĆ Monitors will be required to work at sea, the Senior Manager will be responsible the development and enforcement of staff policies and safety protocols.

Management of Monitoring Objectives/Methods: The Senior Manager, with the support of other WLC staff, will be required to establish the SRKW Monitoring Programs' objectives and methods to enhance the health of SKRW and the broader ecosystem within ᵂSÁNEĆ territory. The Senior Manager will be required to facilitate meetings with ᵂSÁNEĆ technicians, the broader ᵂSÁNEĆ community, subject matter experts, and other stakeholders/partners to ensure the monitoring program is effective and aligns with ᵂSÁNEĆ interests and Traditional Knowledge. Here, the Senior Manager will need to conduct research on relevant legislation, policies, and programs, the progress of other First Nations in other jurisdictions, information related to ᵂSÁNEĆ history and culture, the work of other government agencies, and other matters.

Management of Assets: The Senior Manager will need to purchase and manage substantial assets to be owned by the ᵂSÁNEĆ Leadership Council, including vessels, safety equipment, trailers, and other instruments. The management of these assets will include regular maintenance and other actions to ensure value retention and future safe use.

Management of Project Budgets and Workplans: The Senior Manager will be responsible for a substantial budget to accomplish goals established in program workplans. Management of the budget will include reporting, expenditure tracking, and other administrative tasks. While the WLC has a high-level workplan for this program, additional detail is required and will be the responsibility of the Senior Manager. The Senior Manager will develop workplans, in collaboration with W̱SÁNEĆ technicians and the broader W̱SÁNEĆ community, that align with W̱SÁNEĆ interests and Traditional Knowledge. These workplans will need to be linked to specific actionable goals with achievable timelines that fit within the program's budget.

The successful candidate will need to be self-directed, analytical, meticulous, and able to work efficiently in an environment with competing priorities. The successful candidate will work full-time from the WLC office in Brentwood Bay, with work-from-home exceptions due to COVID-19. Preference will be given to members of the W̱SÁNEĆ community. Salary is competitive.

DUTIES

- Creating and managing project workplans and budgets to achieve goals established by W̱SÁNEĆ Leadership Council in collaboration with W̱SÁNEĆ technicians and community engagement
- Hiring staff and contractors, and managing their schedules and activities
- Creating and enforcing policies and procedures related to health and safety in line with the program's goals
- Managing assets and ensuring that they are properly maintained
- Facilitating discussions with W̱SÁNEĆ technicians, broader W̱SÁNEĆ community, subject matter experts, and stakeholders/partners
- Designing and implementing a monitoring program, in collaboration with external partners, based on the W̱SÁNEĆ interests and expectations
- Providing reports, presentations, and recommendations to W̱SÁNEĆ Leadership Council and W̱SÁNEĆ community
- Engaging with external organizations, W̱SÁNEĆ First Nations, and W̱SÁNEĆ community members to facilitate information exchange and implement W̱SÁNEĆ Leadership Council decisions

JOB REQUIREMENTS

- Bachelor's Degree in relevant field (*e.g.* Biology, Public Administration, Indigenous Studies, *etc.*), or equivalent combination of education, training, and experience.; and,
- Three (3) years of progressive experience supervising staff, managing projects, conducting independent research, engaging with external organizations, facilitating discussions, creating workplans, and managing budgets.
- The legal ability to operate a vessel in Canada, a class 5 driver's license, and experience with word processing and spreadsheet applications are required
- Knowledge of Aboriginal rights and Douglas Treaty rights and First Aid training will be considered assets.