

Job Posting: Shaw Centre for the Salish Sea

Part-time Visitor Experience Associate

Shaw Centre for the Salish Sea, located on the beautiful waterfront of the Salish Sea in Sidney, BC, is a registered charitable organization connecting the public with the Salish Sea Bioregion and its ecosystems through engagement, knowledge and awareness.

Position:

We are looking for an enthusiastic individual to join our Visitor Experience team for the summer. This person will be a first point of contact for guests who visit the Centre and will provide exceptional customer service at our retail and admissions desk. We encourage BIPOC and persons with disabilities to apply for this position!

Duties include:

- Welcoming visitors warmly to the centre and providing information about their visit.
- Processing customer transactions and end of day cash out (when applicable).
- Providing detailed information on memberships, tickets and merchandise.
- Answering and transferring calls on a multi-line phone systems.
- Ensuring the retail space is always tidy and presentable.

Perks include:

- Opportunities to learn about the Salish Sea bioregion and meet its inhabitants.
- A safe, inclusive and non-discriminatory workplace that embraces all identities.
- Eating your lunch on a sunny waterfront!

Qualifications:

- Familiarity with POS systems and cash handling - experience balancing a till is an asset.
- Enthusiastic positive personality geared towards exceptional customer service.
- Ability to multi-task in a busy environment while maintaining positive interactions with customers.
- Willing to learn and take on a variety of administrative tasks.
- Available to work on weekend days and weekdays.

Requirements:

- This is a Canada Summer jobs position and therefore applicants must be between 15-30 years old and legally entitled to work in Canada.
- You must be able to commit to **9 weeks of work beginning June 27th for 30 hours a week.**
- Willing to submit a criminal record check prior to starting employment.

Pay: \$15.50/hour: Part-time (minimum 30 hours a week), including weekends and occasional evenings.

Please send resumes and cover letters to Allison Parker, Visitor Experience Manager
allison.parker@salishseacentre.org. Applications will be reviewed as received.



