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First Nations Liaison Officer/ Indigenous Engagement Officer

Reference number: CAP22J-022256-000066

Selection process number: 2022-CAP-CBC-EA-068

Parks Canada - Gulf Islands National Park Reserve & Pacific Rim National Park Reserve,
Coastal BC Field Unit

Pacific Rim (Ucluelet) (British Columbia), Pacific Rim National Park Reserve of
Canada (British Columbia), Sidney (British Columbia)

PM-03

\$65,747 to \$70,841 (salary under review)

For further information on the organization, please visit [Parks Canada](#)

Closing date: 22 March 2022 - 23:59, Pacific Time

Who can apply: All persons who have legal status to work in Canada. Please indicate in your application the reason for which you are entitled to work in Canada: Canadian Citizen, Permanent Resident, or Work Permit. Preference will be given to Indigenous people.

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Important messages

We are committed to providing an inclusive and barrier-free work environment, starting with the hiring process. If you need to be accommodated during any phase of the evaluation process, please use the Contact information below to request specialized accommodation. All information received in relation to accommodation will be kept confidential.

Assessment accommodation

Persons who are unable to apply on-line must contact pc.rhugbcotiere-coastalbcfuhr.pc@canada.ca prior to the closing date.

To submit an application on-line, please select the button "Apply Online" below.

Work environment

Parks Canada is a federal government agency responsible for the protection and presentation of Canada's outstanding natural and cultural resources through a system of national parks, national marine conservation areas and national historic sites in all regions of Canada.

Intent of the process

The intent of this process is to fill two full-time indeterminate positions of 1.0 FTE.

A qualifying list will be established and may be used to fill similar positions of various tenures (indeterminate, seasonal, temporary, full-time, part-time), linguistic requirements and various locations within the Parks Canada Agency.

Positions to be filled: 2

Information you must provide

Your résumé.

Contact information for 3 references.

In order to be considered, your application must clearly explain how you meet the following (essential qualifications)

EDUCATION:

Secondary school diploma or an acceptable combination of education, training, traditional knowledge and/or experience.

Degree equivalency

PERSONAL SUITABILITY:

- Make things happen;
- Exercises sound judgment;
- Personally connects with people;
- Takes responsibility;
- Attention to detail.

If you possess any of the following, your application must also clearly explain how you meet it (other qualifications)

ASSET EXPERIENCE:

- Experience working with Nuu-chah-nulth communities (Pacific Rim position);
- Experience working with Coast Salish, particularly Hul'qumi'num and/or SENĆOŦEN -speaking communities (GINPR position);
- Experience in providing advice to management on issues and concerns related to Indigenous files.

The following will be applied / assessed at a later date (essential for the job)

English essential

Information on language requirements

EXPERIENCE:

- Experience in working cooperatively with a variety of staff, partners, other government departments, Indigenous groups (First Nations, Inuit and Métis), and stakeholders;
- Experience in organizing and preparing operational information to support working groups, project teams, and other program/policy related processes;
- Experiences in researching, correlating, and developing information for communication and tool development related to Indigenous communities or projects;
- Experience in supporting capacity development and training with Indigenous communities;
- Experience in project management, providing financial oversight and project budget management, reporting, submissions, and funding applications.

KNOWLEDGE

- Knowledge and understanding of the culture, history, and current interests and issues of Nuu-chah-nulth First Nations/communities (Pacific Rim National Park Reserve Position);
- Knowledge of Coast Salish, particularly Hul'qumi'num and/or SENĆOŦEN culture, history and traditional way of life in relation to the Gulf Islands National Park Reserve (Gulf Island National Park Reserve Position);
- Knowledge of the Parks Canada Agency mandate, vision and program policies, directives and guidelines relevant to our work with Indigenous peoples;
- Knowledge of legislation and policy relevant to Aboriginal and Treaty rights;
- Knowledge of Indigenous cultural, political and economic concerns in the context of heritage place management;
- Knowledge of information management, including planning, documenting and reporting.

ABILITIES:

- Ability to communicate effectively both orally and in writing;
- Ability to plan and organize workload and projects;
- Ability to analyze and evaluate problems;
- Ability to work in cross cultural settings with various groups, project teams, and other program/policy-related processes;
- Ability to manage and prioritize challenging or conflicting ideas, projects, or workplans.

The following may be applied / assessed at a later date (may be needed for the job)

ASSET QUALIFICATIONS:

- Ability to communicate respectfully and effectively with First Nations partners in a variety of settings, including First Nations' communities.

Conditions of employment

Reliability Status security clearance

CONDITIONS OF EMPLOYMENT:

- All Parks Canada Agency employees are required to be fully vaccinated against COVID-19 and attest to their vaccination status unless accommodated based on a medical contraindication, religion, or another prohibited ground of discrimination as defined under the Canadian Human Rights Act;
- May be required to wear a Parks Canada Uniform;
- Possess and maintain a valid class 5 or class 7-N driver's license;
- Willingness to travel and work variable hours;
- Willingness to work irregular hours, overtime, weekends and/or statutory holidays and provincial/territorial holidays, when required;
- Work a flexible schedule to meet program delivery requirements.

Other information

The Public Service of Canada is committed to building a skilled and diverse workforce that reflects the Canadians we serve. We promote employment equity and encourage you to indicate if you belong to one of the designated groups when you apply.

Information on employment equity

Parks Canada is committed to the principles of diversity and employment equity under the Employment Equity Act, and strives to ensure that our workforce reflects the diverse nature of Canadian society. We encourage women, Aboriginal peoples, persons with disabilities and members of a visible minority group to self-identify in their application.

On November 8th, 2021, the Parks Canada Agency announced the details of its vaccination requirement for all employees.

As per the Policy on COVID-19 Vaccination for Parks Canada Agency, employees must attest to their vaccination status. The requirement for employees to be fully vaccinated applies whether they are teleworking, working remotely or working on-site. This is a condition of employment and it applies to indeterminate (full time, part time and seasonal), determinate (term), casual, as and when required, and students. When you reach the stage in the selection process where it is necessary to verify that you meet the conditions of employment, the hiring manager or a human resources representative will contact you to complete an attestation form.

For tips to navigate the application process step by step, refer to the following site:
<https://www.youtube.com/watch?v=0GW7P3g9hhI>.

Please submit your completed application, including all of the above-mentioned documentation. Failure to do so may result in your application being rejected.

You must meet all essential qualifications in order to be appointed to the position. Other qualifications may be a deciding factor in choosing the person to be appointed. Some essential and other qualifications will be assessed through your application. It is your responsibility to provide appropriate examples that illustrate how you meet each qualification. Failing to do so could result in your application being rejected.

Persons are entitled to participate in the appointment process in the official language of their choice.

Travel cost for individuals who are not Federal Public Servants will not be covered.

We thank all those who apply. Only those selected for further consideration will be contacted.

Contact information

Coastal BC Human Resources

rhugbcotiere-coastalbcfuhr@pc.gc.ca

[Apply online](#)

Date modified:

2021-08-10